

Total Organization Budgeted Income &amp; Expenses for 01/01/21 - 12/31/21

Only fill in white and yellow areas - grayed areas are embedded formulas

Name of Organization: NEW HAVEN LEGAL ASSITANCE ASSOCIATION, INC

Date Submitted: 09/17/2020

## Income &amp; Expenses

| Income - All Sources                   | IOLTA/IOTA | CFGIA     | JBGIA   | Other     | In-Kind | Total     |
|--|------------|-----------|---------|-----------|---------|-----------|
| IOLTA/IOTA Grant Request               | 493,782    |           |         |           |         | 493,782   |
| CFGIA Request                          |            | 1,940,610 |         |           |         | 1,940,610 |
| JBGIA Request                          |            |           | 198,478 |           |         | 198,478   |
| BOA Settlement Fund Awards             |            |           |         |           |         | -         |
| Singer Fellowships Awards              |            |           |         | 100,000   |         | 100,000   |
| Contributions by Board Members         |            |           |         | 50,000    |         | 50,000    |
| Contributions - All Other Sources      |            |           |         | 773,122   |         | 773,122   |
| Fees & Grants - Govt Agencies          |            |           |         | 574,220   | 35,000  | 609,220   |
| Program Services Fees Collected        |            |           |         | -         |         | -         |
| Investment Income                      |            |           |         | 34,500    |         | 34,500    |
| Attorneys' Fees or Court Awards        |            |           |         | 5,000     |         | 5,000     |
| Miscellaneous Income                   |            |           |         |           | 48,605  | 48,605    |
| IOLTA/IOTA or CFGIA Carryover          |            |           |         |           |         | -         |
| <b>Total Income</b>                    | 493,782    | 1,940,610 | 198,478 | 1,536,842 | 83,605  | 4,253,317 |
| Personnel Expenses                     | IOLTA/IOTA | CFGIA     | JBGIA   | Other     | In-Kind | Total     |
| Attorneys                              | 177,634    | 698,117   | 71,401  | 739,267   |         | 1,686,419 |
| Other Professional Staff               | 37,929     | 149,064   | 15,246  | 128,495   | 48,605  | 379,339   |
| Administrative Staff                   | 93,330     | 366,797   | 37,515  | 291,577   |         | 789,219   |
| <b>Salary Sub-total</b>                | 308,893    | 1,213,978 | 124,162 | 1,159,339 | 48,605  | 2,854,977 |
| Employee Benefits                      | 114,728    | 450,891   | 46,115  | 426,623   |         | 1,038,357 |
| <b>Subtotal Personnel Expenses</b>     | 423,621    | 1,664,869 | 170,277 | 1,585,962 | 48,605  | 3,893,334 |
| Non-Personnel Expenses                 | IOLTA/IOTA | CFGIA     | JBGIA   | Other     | In-Kind | Total     |
| Equipment Rental & Maintenance         | 2,956      | 11,619    | 1,188   | 34,237    |         | 50,000    |
| Insurance                              | 3,193      | 12,549    | 1,283   | 9,975     |         | 27,000    |
| Library, Printing & Publications       | 3,666      | 14,407    | 1,474   | 11,453    |         | 31,000    |
| Membership Dues & Fees                 | 1,774      | 6,971     | 713     | 5,542     |         | 15,000    |
| Miscellaneous                          | 4,411      | 17,336    | 1,773   | 25,780    |         | 49,300    |
| Occupancy                              | 36,660     | 144,075   | 14,735  | 114,530   |         | 310,000   |
| Postage & Shipping                     | 1,596      | 6,274     | 642     | 4,988     |         | 13,500    |
| Professional Fees                      | 6,149      | 24,167    | 2,472   | 186,207   |         | 218,995   |
| Supplies                               | 2,483      | 9,760     | 998     | 7,759     |         | 21,000    |
| Telephone                              | 1,951      | 7,669     | 784     | 6,096     | 35,000  | 51,500    |
| Travel & Meetings                      | 5,322      | 20,914    | 2,139   | 16,625    |         | 45,000    |
| Capital Expenditures                   |            |           |         |           |         | -         |
| <b>Subtotal Non-Personnel Expenses</b> | 70,161     | 275,741   | 28,201  | 423,192   | 35,000  | 832,295   |
| <b>Total All Expenses</b>              | 493,782    | 1,940,610 | 198,478 | 2,009,154 | 83,605  | 4,725,629 |
| <b>Net Income or Deficit</b>           | -          | -         | -       | (472,312) | -       | (472,312) |

## PLEASE FILL IN THIS INFORMATION BELOW.

|  |              |
|--|--------------|
| Total Budgeted # of Attorneys -              | 14.94        |
| Total Budgeted # of Other Professional Staff | 7.29         |
| Total Budgeted # of Administrative Staff -   | 9.75         |
| <b>Total FTE Staff</b>                       | <b>31.98</b> |

CBF Percentage of Total Funding

61.90%

**IOLTA/IOTA/CFGIA/JBGIA 2021 Grant Application**  
**(Only to be filed out if there are revisions)**

**Schedule B**

|  |   |                                  |                                  |
|--|---|----------------------------------|----------------------------------|
| <b>Name of Organization: NEW HAVEN LEGAL ASSISTANCE ASSOCIATION</b>            |   | <b>Date: September 17, 2020</b>  |                                  |
| <b>PROPOSED BUDGET REVISION - GRANT YEAR 2020</b>                              |   |                                  |                                  |
| <b>January 1, 2020 - December 31, 2020</b>                                     |   |                                  |                                  |
| <b>Only fill in white and green areas - grayed areas are embedded formulas</b> |   |                                  |                                  |
| <b>Income &amp; Expenses</b>   | <b>IOLTA/IOTA<br/>BUDGET<br/>REVISION</b> | <b>CFGIA BUDGET<br/>REVISION</b> | <b>JBGIA BUDGET<br/>REVISION</b> |
| <b>Income</b>  |   |                                  |                                  |
| IOLTA/IOTA Grant   | 493,782                                   |                                  |                                  |
| CFGIA Grant  |   | 1,523,445                        |                                  |
| JBGIA Grant  |   |                                  | 208,924                          |
| IOLTA/IOTA or CFGIA Carryover  |   |                                  |                                  |
| <b>Total Income</b>  | <b>\$ 493,782</b>                         | <b>\$ 1,523,445</b>              | <b>\$ 208,924</b>                |
| <b>Expenses</b>  |   |                                  |                                  |
| <b>Personnel Expenses</b>  |   |                                  |                                  |
| Staff Salaries   | 302,036                                   | 931,858                          | 127,794                          |
| Employee Benefits  | 110,631                                   | 341,325                          | 46,809                           |
| <b>Subtotal Personnel Expenses</b>   | <b>\$ 412,667</b>                         | <b>\$ 1,273,183</b>              | <b>\$ 174,603</b>                |
| <b>Non-Personnel Expenses</b>  |   |                                  |                                  |
| Equipment Rental & Maintenance   | 3,473                                     | 10,714                           | 1,469                            |
| Insurance  | 3,750                                     | 11,571                           | 1,587                            |
| Library, Printing & Publications   | 4,306                                     | 13,285                           | 1,822                            |
| Membership Dues & Fees   | 2,084                                     | 6,428                            | 882                              |
| Miscellaneous  | 5,180                                     | 15,984                           | 2,192                            |
| Occupancy  | 41,764                                    | 128,854                          | 17,671                           |
| Postage & Shipping   | 1,875                                     | 5,785                            | 793                              |
| Professional Fees  | 7,223                                     | 22,285                           | 3,056                            |
| Supplies   | 2,917                                     | 9,000                            | 1,234                            |
| Telephone  | 2,292                                     | 7,071                            | 970                              |
| Travel & Meetings  | 6,251                                     | 19,285                           | 2,645                            |
| Capital Expenditures   |   |                                  |                                  |
| <b>Subtotal Non-Personnel Expenses</b>   | <b>\$ 81,115</b>                          | <b>\$ 250,262</b>                | <b>\$ 34,321</b>                 |
| <b>Total Expenses</b>  | <b>\$ 493,782</b>                         | <b>\$ 1,523,445</b>              | <b>\$ 208,924</b>                |
| <b>Net Income or Deficit</b>   | <b>\$ -</b>                               | <b>\$ -</b>                      | <b>\$ -</b>                      |

|   |       |
|---|-------|
| <b>PLEASE FILL IN THIS INFORMATION BELOW.</b> |       |
| Budgeted # of Attorneys -                     | 15.45 |
| Budgeted # of Other Professional Staff -      | 5.29  |
| Budgeted # of Administrative Staff -          | 9.75  |

**NEW HAVEN LEGAL ASSISTANCE ASSOCIATION, INC.**

**1/1/2020 to 12/31/2020**

**MISCELLANEOUS EXPENSES**

| <b>DESCRIPTION</b> | <b>IOLTA</b> | <b>CFGIA</b>  | <b>JBGIA</b> |
|--------------------|--------------|---------------|--------------|
| MISCELLANEOUS      | 1,846        | 5,700         | 780          |
| EMPLOYMENT         |              |               |              |
| LITIGATION COSTS   | 2,639        | 8,142         | 1,117        |
| FRIENDS EXPENSE    |              |               |              |
| TRAINING           | 695          | 2,142         | 295          |
| <b>TOTAL MISC.</b> | <b>5,180</b> | <b>15,984</b> | <b>2,192</b> |