

SINGER CONNECTICUT PUBLIC SERVICE FELLOWSHIP APPLICATION

2019 Application Procedures

In order to be considered for a 2019 Singer Connecticut Public Service Fellowship, all Applicants must send the following Application and supporting documents electronically in a single PDF file in the order indicated below. Please title the email “[Your Name] – Singer Application” and label the attachment [Your Last Name, First Name].” The Application will not be considered unless the Application is fully completed and signed and all supporting documentation is submitted by the submission deadline.

If you have any questions about the application requirements prior to the submission deadline of December 03, 2018, please contact Don Philips at don@cbf-1.org or (860) 722-2494.

1. An unconditional Commitment Letter from a Qualified Host Employer (QHE) who agrees to provide all employee human resources benefits (other than salary) to the Fellow equal to other full-time employees during the course of the Fellowship. A “Qualified Host Employer” is a 501 (c) (3) organization with at least one office in Connecticut whose principal purpose is providing legal services to the underserved population in Connecticut and has sufficient staff attorneys willing and able to supervise the Fellow. The Commitment Letter must be signed by the Chief Legal Officer or Executive Director of the QHE and include a description of the substantive legal work that the Fellow will perform and the organized supervision and skill training that will be provided to the Fellow. The Commitment Letter must also include the start date of the Fellowship agreed upon by the Fellow and the QHE.
2. Two letters of recommendation from:
 - a. Former employer
 - b. Law school professor
3. Certified law school transcript. At the option of the Applicant, the Applicant may provide a brief personal statement, separate from the Personal Statement required below, with any information that the Applicant would like the Selection Committee to consider about the Applicant’s academic record.
4. Resume

5. Description of the Fellowship project, including the identifiable and measurable goals that are hoped to be achieved.
6. Personal Statement setting forth the Applicant's reasoning for applying for the Singer Connecticut Public Service Fellowship and any additional personal experiences the Applicant may wish the Selection Committee to consider.
[Note: Upon completion of the Fellowship, each Fellow will be requested to provide a Completion Letter detailing the Fellowship experience and reflecting upon the goals articulated in the Personal Statement accompanying the Application.]

Please email your Application to Don@cbf-1.org by December 3, 2018.

NON-DISCRIMINATION POLICY

The Connecticut Bar Foundation and the Singer Foundation are proud Equal Employment Opportunity Employers. We are strongly committed to providing opportunities to all individuals regardless of race, color, religious creed, age, sex, gender identity or expression, sexual orientation, marital status, national origin, ancestry, present or past history of mental, intellectual, learning, or physical disability, or veteran status. We continually seek to attract Fellows that reflect the rich diversity of our Nation.

SINGER CONNECTICUT PUBLIC SERVICE
FELLOWSHIP APPLICATION

PERSONAL:

Applicant Name: _____
(Last) *(First)* *(Middle)*

Address: _____

Home Tel. No: _____ Office Tel. No: _____

Cell Phone No: _____ Email Address: _____

EDUCATION:

Law School: _____

Date of Graduation/Anticipated Graduation: _____

Other Advanced Degree School (if applicable): -

Degree: _____ Year: _____ Course of Study: _____

Undergraduate School: _____

Degree: _____ Year: _____

BAR ADMISSION: Specify the identity of the Bar to which one is admitted or the date of the upcoming exam. (An applicant is expected to be admitted to the Bar of the State of Connecticut prior to or during the term of the Fellowship.)

Bar Admission: State: _____ Date of Admission: _____ OR
Date of anticipated Bar Examination: _____

JUDICIAL CLERKSHIP (if applicable):

Judge: _____ Court: _____

Dates of Service: _____

QUALIFIED HOST EMPLOYER:

Name _____

Address: _____

Name of Supervising Attorney: _____

Description of Fellowship Project: [Attach a description of the Fellowship project, including the identifiable and measurable goals that are hoped to be achieved, to this Application.]

PRIOR PUBLIC INTEREST EXPERIENCE (if applicable):

1. Employer/Organization:

Address: _____

Dates _____ Position: _____

2. Employer/Organization:

Address: _____

Dates _____ Position: _____

3. Employer/Organization:

Address: _____

Dates _____ Position: _____

OTHER RELEVANT EXPERIENCE:

4. Employer/Organization:

Address: _____

Dates _____ Position: _____

5. Employer/Organization:

Address: _____

Dates _____ Position: _____

6. Employer/Organization:

Address: _____

Dates _____ Position: _____

LETTERS OF RECOMMENDATION:

1. Former Employer

Name: _____

Address: _____

Tel: _____ Email: _____

2. Law School Professor

Name: _____

Address: _____

Tel: _____ Email: _____

Signature of Applicant

Date

PERSONAL STATEMENT

The Personal Statement shall be the Applicant's personal reflections upon the reasoning for applying for the Singer Connecticut Public Service Fellowship and any additional personal experiences the Applicant may wish the Selection Committee to consider. Please attach the Personal Statement to this Application.